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UNITED STATES COURT OF APPEALS
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October 30, 2024

Katrina Young
Federal Community Defender Office for the Eastern District of Pennsylvania
601 Walnut Street
The Curtis Center, Suite 540 West
Philadelphia, PA 19106

RE: USA v. Charles Banks
Case Number: 24-3027
District Court Case Number: 2-24-cr-00025-001

PACER account holders are required to promptly inform the PACER Service Center of any contact information changes. In order to not delay providing notice to attorneys or pro se public filers, your information, including address, phone number and/or email address, may have been updated in the Third Circuit database. Changes at the local level will not be reflected at PACER. Public filers are encouraged to review their information on file with PACER and update if necessary.

To All Parties:

Attorneys are required to file all documents electronically through the Court's Electronic Case Filing System. See 3d Cir. L.A.R. 113 and the Court's website at www.ca3.uscourts.gov/cmecf-case-managementelectronic-case-files.

Enclosed please find case opening information regarding the above-captioned appeal by **Charles Banks** docketed at No. **24-3027**. All inquiries should be directed to your Case Manager in writing or by calling the Clerk's Office at 215-597-2995. This Court's rules, forms, and case information are available on our website at <http://www.ca3.uscourts.gov>.

Counsel for Appellant

Enclosed is a copy of the order appointing you as counsel for Appellant in this appeal. Counsel is required to continue on appeal unless relieved by order of this Court. 3d Cir. LAR Misc. 109.1.

As Counsel for Appellant(s), you must file:

1. Application for Admission (if applicable);
2. Appearance Form
3. Criminal Appeal Information Statement; and
4. Transcript Purchase Order Form.

These forms must be filed within **fourteen (14) days** from the date of this letter.

Counsel for Appellee

As Counsel for Appellee(s), you must file:

1. Appearance Form

This form must be filed within **fourteen (14) days** from the date of this letter.

Failure of counsel to comply with any of these requirements by the deadline may result in the imposition of sanctions by the Court. 3rd Cir. LAR Misc. 107.2.

Attached is a copy of the full caption in this matter as it is titled in the district court. Please review this caption carefully and promptly advise this office in writing of any discrepancies.

Very truly yours,
Patricia S. Dodszeit, Clerk

By: s/Laurie/gch
Case Manager
267-299-4936

cc: Martin E. Howley Jr.